



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

June 17, 2011

Board Members Present: Rebecca Grabski, OTA, Chair
John Tutelman, Vice – Chair, Public Member
Laura Beckman, OTR Member
Deborah Devine, Public Member

Board Members Not Present: Christine Feltman Rosenberg, OTR Member

Staff Present: J. Randy Frost, Executive Director
Vicki Egurrola, Administrative Assistant

Legal Representative: Keely Verstegen, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:31 p.m. Rebecca Grabski, Chair presiding.

Roll Call

4 Board members were present.

Approval of Minutes

Regular Session Minutes of April 8, 2011

John Tutelman moved to approve the May 13, 2011 meeting minutes as amended. Deborah Devine seconded the motion. The motion passed 4-0.

Declaration of Conflicts

None

Review Meeting Schedule

The Board reviewed the meeting schedule for

July 8, 2011 was rescheduled to July 15, 2011

August 12, 2011

September 9, 2011 was rescheduled to September 16, 2011

There were no conflicts with the revised meeting schedule.

a. Initial Review of New Complaints

There were no new complaints at this time.

b. Open Complaints/Investigations

Informal Interviews

1. Joel Tagle 11-OTA-4237.

Mr. Tagle was not present. Board Staff informed the Board Members that all attempts to contact Mr. Tagle have been unsuccessful and that the place of business he listed on his application informed us that he was no longer employed there.

John Tutelman moved to send the matter to a formal hearing to be held at the August 12, 2011 Board Meeting. Laura Beckman seconded the motion. The motion passed 4-0.

2. Cheryl Collins-Williams, 10-OT-0466.

Ms. Collins-Williams was present with legal representation by Mr. James Kaucher. The Board discussed with Ms. Collins-Williams the Boards original complaint filed against her and the consent agreement that she was offered but refused to sign.

The Board discussed with Ms. Collins-Williams the reason for the complaint and the concern that no action had been taken to sign and carry out the terms of the consent agreement. Mr. Kaucher and Ms. Collins-Williams discussed reasons why they felt the complaint was unnecessary and why Ms. Collins-Williams refused to sign a consent agreement that was full of errors. After much discussion and deliberation Board Chair Rebecca Grabski moved to go into Executive Session for legal advice. Laura Beckman seconded the motion. Motion passed 4-0.

Upon return to regular session, John Tutelman moved to rescind the original complaint and previously issued consent agreement based on staff errors, policy changes and misunderstandings and to issue Ms. Collins-Williams a letter of concern. Deborah Devine seconded the motion. The motion passed 4-0. The Board further advised Ms. Collins-Williams that license renewal is her sole responsibility. She was advised to be more cognizant of her renewal date and not to rely on others to provide any documentation that is required for license renewal.

c. Complaint Action Status Report

The Board discussed the Complaint Action Status Report of the following licensees:

1. Susan Nesbit, 09-OT-4090, Staff reported that the Attorney Generals Office has been contacted regarding the collection process. The Attorney General’s Office will forward the forms required to start the process.
2. Tracy Schultze, 10-OTA-3712, No change in status.
3. Cheryl Collins-Williams 10-OT-0466, Ms. Collins-Williams appeared for an informal interview. A letter of concern will be issued.
4. Kimberly Ann Olson, 11-OTA-2296, Ms. Olson has made every attempt to comply with the terms of the consent agreement but her former employer will not cooperate. The Board directed staff to send a letter to Ms. Olson informing her that because of her efforts the Board will consider her in compliance.
5. Joel Tagle, 11-OTA-4237, Staff informed the Board that Mr.Tagle has not signed his consent agreement and hasn’t responded to requests. Mr.Tagle failed to appear for an informal interview. The Board voted to set a formal hearing
6. Melanie Conaster, 11-OT-3009, Board staff informed the Board that the consent agreement originally sent to Ms. Conaster was returned undeliverable. Board staff informed the Board that contact was made with Ms. Conaster and a new consent agreement was sent out. Rebecca Grabski moved to send Ms. Conaster to a formal hearing in August if she doesn’t respond to the consent agreement in the time allotted. Laura Beckman seconded the motion. The motion passed 4-0.

Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

a. Initial Application

Karen Anderson	Noralee Brown	Brandi Casanova
Allison Chapman	Pamela Ebertz	Ronald Githens
David Gray	Dana Hendrix	Anne Knoop
Brenda Lomeli	Brenda Long	Andrian Neal
Julie Nodsle	Nancy Paquette	Jennifer Rayl
Paige Reeves	Jody Sabel	Jan Tomasko
Sarah Weiner		

Rebecca Grabski moved to approve all of the initial applications listed. Deborah Devine seconded the motion. The motion passed 4-0.

b. Renewal of Licenses

Simon Allan	Heidi Bonaroti	Karina Budd
Pamela Calvillo	Joel Cepukenas	Lisa Cleveland
Lynda Correa	Bonita Dalton	Shelby Donahoo
Gilbert Estrada	Vicki Fox	Jill Fredrickson
Mary Fritsch	Gabriel Gavriila	Laura Gieselman
Susan Grace	Robert Graves	Kathleen Hanson
Caroline Holloway	Dana Hutchings	Diane Johnson
Shane Johnson	Rita Johnson-Aronna	Jackton Khausi
Laura Kinghan	Dawn Klodzinski	Kristin Krichbaum
Cynthia Lane	Deborah Lucero	Connie Miller
Kinga Miranda	Dorothy Negrete	Marie Ouillette
Sharla Peterson	James Phillips	Mytyl Playford
Sarah Posegate	Darryl Ramsey	Laurel Richardson
Amie Richter	Kathryn Rivera	Andrea Robinson
Brandon Rosenberg	Ethelyn Ruddell	Chantal Salazar
Jessica Salyers	Elizabeth Schaff	Kathy Schulte
Chau-Tam Sisterman	Lynnette Stead	Kristin Tancil
Julie Thacker	Brian Thies	Judith Thomas
Laura Vigil	Cari Villaluz	Mary Walker
Randy Waller	Lynda Walter	Louis Way
Shayna Weir	Elizabeth Wilson	Sarah Wollheim
Catherine Young	Caroline Zanolin	

Deborah Devine moved to approve all of the renewal applications listed except for license 3076, Cynthia Gutietrres-Check. Laura Beckman seconded the motion. The motion passed 4-0.

The Board reviewed and discussed the renewal application of Cynthia Gutietrres-Check license 3076. Following the discussion, John Tutelman moved to approve the license of Cynthia Gutietrres-Check upon acceptance of a Decree of Censure for violating 32-3401 (10) (Z) continuing to practice while her license had lapsed. Ms. Gutietrres-Check will have 60 days from the acceptance of the consent agreement to notify all clients, and insurance companies that she had provided Occupational Therapy services while her license was expired and to provide proof to the Board within those 60 days. Should Cynthia Gutietrres-Check not accept the consent agreement her application will be denied. Laura Beckman seconded the Motion. The motion passed 4-0.

c. Limited Permits

Nicole Harley Brittany McFadden Emily Troup

John Tutelman moved to approve the limited permit applicants listed. Laura Beckman seconded the motion. The motion passed 4-0.

Review, discussion and Possible Action on Administrative Matters

a. Revenue and expenditure report

The Board was presented an update on the revenue picture.

b. Administrative Project Status Report

The Board reviewed and discussed the Administrative Project Status Report

Other Board Business

Statute/Rule work group Update.

Laura Beckman updated the Board on the work group's progress. She informed members that invitations were sent to individuals that expressed interested in joining. The next meeting is scheduled for June 30, 2011. The Board discussed the timeline and the process to follow to introduce legislation.

Agenda items for next month's meeting – if any.

Call to the Public

A member of the public addressed the Board regarding a possible complaint that they might have against a licensee. The Board directed them to contact staff.

Adjournment

There being no further business before the Board.
The meeting adjourned at 3:29 p.m.

Respectfully submitted,

J. Randy Frost
Executive Director